

**Catawba County Board of Health
Minutes
March 5, 2018**

The Catawba County Board of Health met on Monday, March 5, 2018 at 7:00 pm at Catawba County Public Health, 3070 11th Ave Dr SE, Hickory, NC 28602 in the Boardroom.

Members Present: Dr. David C. Hamilton, Jr, Chair
Dr. Matthew Davis, Vice-Chair
Ms. Gloria Costin
Mr. John H. Dollar
Ms. Dana H. Greene
Ms. Susan Knowles
Mr. Brian Potocki
Mr. William Pitts

Members Absent: Mr. Dan Hunsucker, County Commissioner
Dr. Sharon Monday

Staff present: Mr. Doug Urland, Health Director
Ms. Jennifer McCracken, Assistant Health Director
Ms. Julie Byrd, WIC Director
Ms. Megen McBride, Environmental Health Supervisor
Ms. Rhonda Stikeleather, Children's Services Nurse Supervisor
Ms. Jennifer Lindsay, School Health Nurse Supervisor
Ms. Sarah Rhodes, Clinical Nurse Supervisor
Mr. Jason Williams, Staff Development Specialist
Mr. Zack King, Community Health Analyst
Ms. Debra Young, Administrative Assistant II
Ms. Sindie Sigmon, Business Manager
Ms. Emily Killian, Community Engagement Specialist
Ms. Dori Maltba, Public Health Nurse
Ms. Maria Morena, WIC Program Assistant

CALL TO ORDER

Dr. David Hamilton, Jr, Chair, called the meeting of the Catawba County Public Health Board to order at 7:00 pm.

APPROVAL OF THE AGENDA

Dr. David Hamilton, Chair, stated that Board members had received the agenda. Dr Hamilton asked if there were any changes. No changes were noted and Mr. William Pitts made a motion to accept the agenda and Mr. Brian Potocki Pitts seconded the motion. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes for February 5, 2018, were included in the Board packet that the Board members received via email. Dr. David Hamilton, Chair, asked if there were any corrections. No corrections were noted and Mr. John Dollar made a motion to accept the minutes as presented and Mr. William Pitts seconded the motion. The February 5, 2018 minutes were approved unanimously.

PUBLIC COMMENTS

Dr. Hamilton asked if anyone presented to speak before the Board. Ms. Debra Young, Administrative Assistant II, stated that no one had presented to speak.

COUNTY COMMISSIONER'S COMMENTS

None

NEW EMPLOYEES

Mr. Jason Williams, Staff Development Specialist, stated two new employees are present to be introduced to the Board. Dori Maltba joined Public Health in February as a Public Health Nurse serving in the Adult Health, Communicable Disease, and Immunization clinical areas. Dori earned a Bachelor of Science Degree in Nursing from Lenoir Rhyne University and has over twenty-three years of nursing experience, most recently at Catawba Pediatrics Associates, P.A.

Maria Moreno joined the WIC program as a Program Assistant. Maria will be responsible for determining eligibility and issuing WIC vouchers to participants. Maria comes to Public Health from Frye Care Urgent Care and holds an Associate's Degree in Psychology and Sociology from the Community College of Rhode Island.

Clinical Services Update

Ms. Sarah Rhodes, Clinical Nursing Supervisor, gave an update on the status of this year's flu season as presented on the current flu infographic. Flu may have reached its peak for the county as the county's flu status is in a downward spiral at this time.

Ms. Rhodes also gave an update regarding Communicable Diseases per the Communicable Disease Tracking sheet provided. This tracking sheet also includes the numbers for Sexually Transmitted Infections (STIs) which has not been included before. In 2017, Public Health reporting of Chronic Hepatitis C began via electronic lab feed. In the near future, physicians' offices will begin reporting via lab fed. Ms. Rhodes noted a large increase in gonorrhea from 2016 to 2017. Staff and other agencies are educating patients regarding high-risk behaviors and methods to prevent gonorrhea along with all other STIs.

Adult Health – STD Clinic: Provides confidential diagnosis and treatment of sexually transmitted diseases five day per week. Communicable Disease staff assure that all CDC guidelines are followed regarding the assessment and treatment of STDs at Catawba County Public Health.

As stated previously, it was reiterated that there has been an increase in Gonorrhea and Chlamydia in Catawba County and trends are going up statewide and nationwide, along with an increase in Syphilis. There is a wide range of ages that are being infected, anywhere from 14 to 80 years old.

Breast and Cervical Cancer Control Program (BCCCP): The BCCCP program is available to all women age 40-64 years of age who are uninsured or underinsured. The services provided in the program include a clinical breast exam, Pap smear and various types of education. The CVMC navigator is very helpful in referring patients to Catawba County Public Health and assures proper referrals and appointments for a variety of services.

Family Planning: The Family Planning program is for women of childbearing age and offers a complete annual physical, contraception counseling and education. Services are available to anyone who qualifies financially, regardless of their county of residence.

Catawba County Public Health contracted with Catawba Valley Medical Group for a provider for the Adult Health programs and welcomed Crystal Evans, FNP-C to the Adult Health Clinic in August of 2017.

Grant Funding: Catawba County Public Health - Adult Health Clinic received funding from the Office of Rural Health to provide access to medical care; this is a renewable grant. The application for the Susan G. Komen grant, for grant year 2018-19, has been submitted and notification status is expected in April 2018.

Immunizations: The Immunizations clinic is open three days a week for appointments and walk-in patients. The WIC department works closely with the Immunizations clinic to help update immunizations for those WIC clients at the time of their visit to Public Health, making it easier to capture those children that are behind on immunizations.

Tuberculosis: Public Health Nurses screen and counsel patients regarding tuberculosis (TB). Tuberculosis patients have several treatment options that are determined by nursing and medical staff and control measures are implemented for patients with active TB to protect the health of the community.

Communicable Disease Nurses complete a yearly TB risk assessment for Catawba County. There are three risk assessment ratings for the annual report – low, medium and high. A low-risk rating requires no employee action; a medium-risk requires the agency to do a TB Skin Test on employees annually; and high-risk requires all employees to be tested, not just screened. Public Health's current risk assessment rating is low-risk.

The Clinical Services Annual Update presentation is attached to these minutes.

CATAWBA COUNTY eWIC

Ms. Julie Byrd, WIC Director, gave an update regarding the upcoming scheduled implementation of eWIC on April 17, 2018. WIC has historically used paper nutrition vouchers. NC is now implementing a plastic in place of vouchers for WIC participants. Each household will receive one card regardless of the number of children they have. Foster children will receive their own card so if they move to another foster home the card is still valid and will move with them. eWIC has a phone app available for participants to use as well. This new app will enable participants to see the food products available on their card and scan items in the grocery store to see if they qualify for WIC purchase. Participants will also be able to order their own replacement card, contact customer service directly, recover passwords and reset their PIN. Additionally, eWIC participants will now receive a receipt each time they use their card showing what they have used, what is available and expiration dates for each item. Area grocers that are WIC sites are currently in the process of receiving their new/separate machine for accepting the eWIC card and receiving education.

The eWIC presentation is attached to these minutes.

HEALTH DIRECTOR'S REPORT

Mr. Doug Urland, Health Director, stated that the Catawba County Board of Commissioners approved two previously requested Environmental Health (EH) positions at the February 19 meeting. These two positions are for the current 2017-18 fiscal year. One position in Food, Lodging, and Institutions (FLI) is currently in the process of being filled but is not yet final and the other position for On-Site Wastewater and Wells (OSWW) is still being recruited for. Another vacancy from a recent retirement has been filled and the new EH Specialist started today.

The budget has been reviewed with the County budget office and are forthcoming with the County Manager.

Mr. Urland reminded the Board that the state Legislators would start their short session this Spring. There is a proposal for the Communicable Disease (CD) program to receive \$8 million/\$80,000 per County that would be used to fund one full time CD Nurse for each county to help ease the volume of CD reports, investigations, etc.

Mr. Urland recognized Ms. Jennifer McCracken for co-presenting at the National Collaboration Conference in Atlanta with Erin Hultgren from Gaston Family Health Services (GFHS) regarding the Hepatitis C Coalition along with Mr. Zack King, who also attended the conference and spoke on strategic partnerships and LiveWell Catawba.

CureMD Electronic Medical Record (EMR) implementation - Mr. Jason Williams stated that Catawba County Public Health is now one month into the CureMD transition. The staff and clinical areas began utilizing the software fully on February 6th and have worked through a number of minor technical issues related to County server setups and hardware orientation. Staff are working through determining preferences within the software and ensuring that all data is captured for reporting requirements.

OTHER BUSINESS

Dr. David Hamilton, Chair, reiterated to the Board that the County Commissioners have changed their meeting days effective April 2018. The Commissioners will be meeting on the first and third Monday's of each month. This change is being made because the Commissioners will now meet at the new Justice Center and the morning meeting is no longer feasible due to court proceedings. As discussed at the February Board of Health Meeting, the Board of Health will need to change the monthly meeting day and/or time as to not overlap with the Board of Commissioner meetings. A survey was sent out regarding new meeting dates and times due to this change. After reviewing the survey, Monday evenings are still best and the second Monday of each month works for most everyone. The most convenient time seemed to be 7:00 pm. The topic was opened for further discussion.

Mr. Doug Urland noted that there would also need to be a language change regarding the meeting date, should the Monday fall on a County holiday. The Board meeting would be the following Tuesday directly after the Monday holiday.

There being no further discussion, the new Board of Health meeting date will be the **second Monday of each month at 7:00 pm**, with the next meeting being held on April 9th.

Mr. William Pitts made a motion to approve the Operating Procedure language change as discussed and Dr. Matthew seconded the motion. The motion was unanimously approved.

OPERATING PROCEDURES ANNUAL REVIEW

As is best practice and required by State Accreditation standards, the Board of Health annually reviews the Board's Operating Procedure to ensure they are current and inclusive of all appropriate items. The Nominations and Operating Subcommittee met earlier this evening to review the current Operating Procedure. The Board was provided a current copy of the document for their complete review. Dr. Hamilton asked if there were any further questions or considerations and there being none, Dr. Dana Greene brought the Subcommittee's recommendation to the full Board that they adopt the new meeting date for the Board of Health. Dr. Hamilton asked for all those in favor and the forgoing Operating Procedure recommendation was unanimously approved.

ADJOURNMENT

There being no further business, Dr. Hamilton asked for a motion to adjourn. Mr. John Dollar motioned to adjourn the meeting, Dr. Matthew Davis seconded the motion and Dr. Hamilton adjourned the meeting at 7:47 pm.

The next Board of Health meeting will be **April 9, 2018 at 7:00 pm**.

Respectfully submitted,



Douglas W. Urland, MPA
Health Director

DWU: day